



Boone County Board Minutes



BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS May 26, 2021 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session at 9:00 A.M. on Wednesday, May 26, 2021 in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Chairman Temme called the meeting to order and Commissioners present for roll call were Ben Rutten, Jon Lindgren and Larry Temme. Notice of the meeting was given in advance by publication in the Albion News and Boone County Tribune and the Petersburg Press on May 19, 2021 and the convened meeting was open to the public.

The agenda was posted on the Boone County website; posted on the information board located in the Courthouse north entrance; emailed to the Board of Commissioners; and emailed to the Elected Officials and department heads on Monday, May 24, 2021. Chairman Temme acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public.

The Board reviewed the County Payroll Claims filed for the pay period of April 22, 2021 through May 21, 2021. Motion made by Rutten, second by Lindgren to approve the County Payroll Claims filed for payment from the various funds: General \$100,933.23, BCBS \$47,590.48, Ameritas Ret \$7,055.45, EFTPS \$7,518.42, LTD Premiums \$0.00, Section 125 Fees \$17.50, Wellness Program \$128.00; Road \$63,781.62, BCBS \$28,837.40, Ameritas Ret \$4,305.25, EFTPS \$4,790.35; Ambulance \$5,546.48, Ameritas Ret \$107.06, EFTPS \$424.29; Public Defender Contract \$3,358.21 and Resignation Payroll Vendor \$275.00. Roll call vote: Yeas: Rutten, Lindgren and Temme. Nays: None. Motion carried.

Motion made by Temme, second by Lindgren to approve the County Board Proceedings of May 17, 2021 as presented. Roll call vote: Yeas: Temme, Lindgren and Rutten. Nays: None. Motion carried.

Motion made by Temme, second by Rutten to approve the County Board of Equalization Proceedings of April 26, 2021 and May 17, 2021 as presented. Roll call vote: Yeas: Temme, Rutten and Lindgren. Nays: None. Motion carried.

All County Officials and Department Heads must contact the County Board, as an agenda item, before buying, leasing or doing any major maintenance to equipment or furniture over \$800.00 per the January 2021 Board Reorganizational Meeting Proceedings.

The Board reviewed a quote submitted from the Boone County Sheriff's office for a new Dell Optiplex 3080 Workstation from Applied Connective Technologies to replace their booking computer. Motion made by Rutten, second by Lindgren to approve and authorize the County Sheriff to purchase a new Dell Optiplex 3080 Workstation from Applied Connective Technologies for approximately \$881.00. Roll call vote: Yeas: Rutten, Lindgren, and Temme. Nays: None. Motion carried.

Rod Nelson, Courthouse Maintenance, submitted a quote from Eller Heating & Air Conditioning, LLC. The quote was for a courthouse rooftop unit and had an option for replacing the part that was broken for approximately \$6,234.00 or an option for replacing the entire unit including materials needed to install it for approximately \$10,493.00. The Board and Nelson discussed the two different options in length and decided to purchase the new unit. Motion made by Temme, second by Rutten to authorize Nelson to purchase the new



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rooftop unit from Eller Heating & Air Conditioning, LLC for approximately \$10,493.00. Roll call vote: Yeas: Temme, Rutten and Lindgren. Nays: None. Motion carried.

Brent Pribnow, Road Employee; Stacey Ziemba, County Highway Superintendent; and Roy Pribnow were in attendance to discuss current employee wages and ongoing road concerns with the Board. Pribnow wanted further explanation as to why the Board offered the two road employees who showed interest in the Weed Superintendent's position the same hourly increase of \$0.29 that the previous Weed Superintendent received instead of the hourly rate of \$20.00 that was advertised this final time and what Jon Lindgren, Commissioner, would have received if he had to do any emergency weed control per the temporary agreement approved at the May 17, 2021 meeting. The Board explained that due to lack of interest from the road employees and public to fill the weed superintendent position they felt the temporary agreement for emergency weed control was needed to handle any public concerns that would have been covered by Lindgren's license. To date, Lindgren has not sprayed anything on the County's behalf. No action was taken at this time.

Ann Giebler, LegalShield and IDShield Representative, updated the Board on the services they have been providing since 2017 and explained that if any current or new employee wanted to sign up for LegalShield and identity theft services that she was going to visit the offices to answer any questions. The employee will continue to be responsible for signing up for the LegalShield, IDShield or both policies; setting up payment options with personal banking information; and termination of any policy they initiated.

Ed Knott, Applied Connective Technologies, was present to discuss the proposed agreements for a Managed Service (IT) Agreement and a Software As A Service (SaaS) Agreement. The IT Agreement didn't have any major changes from prior years other than a slight increase for covered hours was needed. Knott presented four different variations for the SaaS Agreement. The differences came down to two newly offered programs, Cylance PROTECT and IronScales Email Security. Cylance would replace the previously used Webroot Endpoint Protection and IronScales would be brand new to help cut down on potential phishing threats. Motion made by Temme, second by Lindgren to approve the IT Agreement for \$1,250.00 per month and the SaaS Agreement with Cylance PROTECT and IronScales included for approximately \$845.75 per month. Roll call vote: Yeas: Temme, Lindgren and Rutten. Nays: None. Motion carried.

Stacey Ziemba, County Highway Superintendent, presented the following with her general report:

- Millings were spread on 170th Avenue, south of Cedar Rapids for approximately 300 yards.
- The Kohtz tower anchors have been taken care of and removed.
- Obtaining ROW for the Primrose EWP Project from two landowners.
- Bridge project 130th Street, between 330th and 320th Avenue.

The Board and the County Highway Superintendent discussed the remaining two box culverts that are in need of maintenance and upkeep. Ziemba was unable to get an additional quote to compare with the Ed Hoebet Excavating quote from the previous meeting. The Board discussed the cost of the project and if additional quotes could be obtained due to the nature of the work. Ziemba is supposed to look into additional vendors for the next meeting. No action was taken at this time.

The primary use of the Boone County Visitors Promotion Fund is to promote, encourage and attract visitors to come to the county through advertisement of the event. The Boone County Visitors Promotion Committee received a request for advertisement funding. The Albion Area Arts Council requested assistance to advertise the Missoula Children's Theatre event scheduled for June 21-26, 2021. Motion made by Lindgren, second by Rutten to approve the application requesting funding assistance from the Albion Area Arts Council to advertise the Missoula Children's Theatre event from the Visitor's Promotion Fund as submitted. Roll call vote: Yeas: Lindgren, Rutten and Temme. Nays: None. Motion carried.



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The Board had advertised to fill the Weed Superintendent vacancy with applications being due by 4:00 p.m., Friday, May 21, 2021. One application was received by the deadline with the applicant already having the required licenses. The Board reviewed the application and discussed the current weed concerns that have been received over the last few weeks. Motion made by Lindgren, second by Temme to approve the application as received, pending the acceptance of the position by the applicant. Roll call vote: Yeas: Lindgren and Temme. Nays: None. Abstain: Rutten. Motion carried.

At the previous meeting the Board approved the new Ambulance Service rates, effective July 1, 2021. The Board reviewed the Resolution No. 2021-20 and the 2021 Rate Change Request form to be submitted to Quick Med Claims with the new rates entered as discussed. Motion made by Lindgren, second by Temme to approve Resolution No. 2021-20 and authorize the Board Chairman to sign the 2021 Rate Change Request form as presented. Roll call vote: Yeas: Lindgren, Temme and Rutten. Nays: None. Motion carried.

Topics for possible Handbook changes/additions included:

- Fire/Rescue Volunteer Payroll Policy
- Vehicle Inspection Policy
- Wording needs changed on Holiday/Funeral Leave to reflect difference in employee work shifts
- Update to the General Leave Policy
- Salary Schedule

No action was taken at this time, but any and all possible changes to the handbook will be discussed at a later commissioner's meeting.

Public Comments:

- Denise Ziemba, Region 44 Emergency Manager, was present to update the Board on:
 - Attendance to the Lower Loup Natural Resources District Hazard Mitigation Plan Update Meeting
 - Region 44 Meeting on May 24, 2021
 - Received award for 2020 Outstanding New Emergency Management Professional.
- Gayle Noble informed the Board of his weed concerns and said that he would like to be contacted when/if a Weed Superintendent was appointed.
- Commissioner Lindgren attended the Region 44 Emergency meeting and the Region 4 Health meeting.
- Commissioner Temme attended the Boone County Ag Society meeting.

Chairman Temme declared the meeting adjourned at 1:48 P.M., with the next Board meeting scheduled for Friday, June 4, 2021.

Sarah Robinson,
Boone County Clerk