

Boone County Board Minutes



BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS
AUGUST 9, 2021 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session at 9:00 A.M. on Monday, August 9, 2021, in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Vice Chairman Rutten called the meeting to order, and Commissioners present for roll call were Ben Rutten and Jon Lindgren. Commissioner Larry Temme was absent. Notice of the meeting was given in advance by publication in the Albion News and Boone County Tribune and the Petersburg Press on August 4, 2021, and the convened meeting was open to the public.

The agenda was posted on the Boone County website; posted on the information board located in the Courthouse north entrance; emailed to the Board of Commissioners; and emailed to the Elected Officials and department heads on Friday, August 6, 2021. Vice Chairman Rutten acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public.

Motion made by Rutten, second by Lindgren to approve the Accounts Payable Vendor Claims filed for payment from the various funds: General - \$44,111.03; Road/Weed - \$133,583.15; Visitors Promotion Fund - \$249.20; 911 Emergency Management (2910) - \$521.60; 911 Wireless Service (2913) - \$432.74; and Ambulance - \$510.007. Roll call vote: Yeas: Rutten and Lindgren. Nays: None. Absent: Temme. Motion carried.

Motion made by Lindgren, second by Rutten to approve the following reports of the County Officials as presented for August 2021:

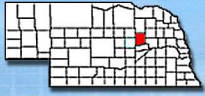
- Clerk - \$7,361.25 (State of Nebraska \$3,220.09)(County of Boone \$4,141.16)
- District Court - \$280.04 (State of Nebraska \$72.00)(County of Boone \$208.04)
- Sheriff - \$659.52
- Planning & Zoning - \$307.25
- Treasurer - Miscellaneous Receipt Nos. 18811 - 18872 - \$830,833.66
- Treasurer - Total Collections - \$1,188,488.87

Roll call vote: Yeas: Lindgren, Rutten and Temme. Nays: None. Motion carried.

Motion made by Lindgren, second by Rutten to approve the County Board Proceedings of July 26, 2021 and August 5, 2021 as presented. Roll call vote: Yeas: Lindgren and Rutten. Nays: None. Absent: Temme. Motion carried.

The Board reviewed a written resignation from a full-time County Sheriff's Office employee. Motion made by Rutten, second by Lindgren to accept and approve the resignation of Kyle Davis effective August 4, 2021 as submitted. Roll call vote: Yeas: Rutten and Lindgren. Nays: None. Absent: Temme. Motion carried.

In March 2021 President Biden signed into law the American Rescue Plan Act which extended the two paid leave options provided under the Families First Coronavirus Response Act (FFCRA) to September 30, 2021. However, an employer's legal obligation to provide Emergency Paid Sick Leave and Emergency Family and Medical Leave expired on December 31, 2020. The Board discussed whether or not to continue the County's policies set in place under FFCRA. Motion made by Rutten, second by Lindgren to extend the County's policies for Emergency Paid Sick Leave and Emergency Family and Medical Leave until the new expiration date of September 30, 2021. Roll call vote: Yeas: Yeas: Rutten and Lindgren. Nays: None. Absent: Temme. Motion carried.



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With the Commissioners approving the resignation of a County Sheriff's Office employee the County is required by statute to process their payroll in a timely manner, even if it means doing it out of a payroll cycle. Motion made by Lindgren, second by Rutten to approve the payroll claim filed for payment on the General Fund for a net amount of \$651.05 with the withholding amounts being included in the above approved Accounts Payable Vendor Claims as presented. Roll call vote: Yeas: Lindgren and Rutten. Nays: None. Absent: Temme. Motion carried.

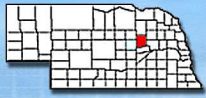
The primary use of the Boone County Visitors Promotion Fund is to promote, encourage and attract visitors to come to the county through advertisement of the event. The Boone County Visitors Promotion Committee received a requests for advertisement funding. St. Edward Economic Development requested assistance to advertise the Vintage in the Valley event scheduled for September 5, 2021. Motion made by Rutten, second by Lindgren to approve the application requesting funding assistance from the St. Edward Economic Development to advertise the Vintage in the Valley event from the Visitor's Promotion Fund as submitted. Roll call vote: Yeas: Rutten and Lindgren. Nays: None. Absent: Temme. Motion carried.

An inquiry was made by a courthouse employee regarding adding an additional bin for confidential shredding with services provided by Paper Tiger Shredding. Two options were presented by Paper Tiger Shredding. One was to add the new bin for an extra \$30.00 or the Board could increase the frequency in which they stop at the courthouse. Motion made by Lindgren, second by Rutten to increase the frequency of stops from every 12 weeks to every 8 weeks. Roll call vote: Yeas: Lindgren and Rutten. Nays: None. Absent: Temme. Motion carried.

The Board, County Assessor, County Sheriff, County Clerk, and County Treasurer picked up the discussion regarding Deputy pay and if they should be entitled to the additional \$1.00 awarded to other county employees as well as further discussion on what percentage rate to award newly appointed Deputies. Between the above listed department heads it was three to one, in favor of awarding the \$1.00 to their deputies. Motion made by Lindgren, second by Rutten to approve the Deputies receiving the \$1.00 wage increase effective January 2022 payroll and to set the percentage for newly appointed deputies at 75%. Roll call vote: Yeas: Lindgren and Rutten. Nays: None. Absent: Temme. Motion carried.

Tim Shanle, Shanle Brothers, LLC, was present to discuss an invoice from Carraher Electric to repair a buried utility pipeline installed in 1992 on a minimum maintenance road that was damaged when the County Road Department during regular maintenance. The required signage was not present to indicate the pipeline was buried there. Shanle and the Board discussed the details of the incident and Shanle agreed to buy new signs to post to avoid any future incident. Motion made by Rutten, second by Lindgren to reimburse Shanle Brothers, LLC half of the total invoice, approximately \$1,019.00, for the damage done to the buried pipeline. Roll call vote: Yeas: Rutten and Lindgren. Nays: None. Absent: Temme. Motion carried.

Stacey Ziemba, County Highway Superintendent, presented the annual Federal Funds Purchase Program Agreement certification for the Board to review. The certification is for funds used between July 1, 2020 to June 30, 2021, and Boone County used \$200,197.64 of STP funds and \$139,832.74 of HBP funds. Motion made by Rutten, second by Lindgren to approve and authorize the County Highway Superintendent to sign the certification as presented. Roll call vote: Yeas: Rutten and Lindgren. Nays: None. Absent: Temme. Motion carried.



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Ziemba and the Board further discussed the parking issue on 260th Street for further clarification. Motion made by Lindgren, second by Rutten to table this issue until all parties can be present for discussion. Roll call vote: Yeas: Lindgren and Rutten. Nays: None. Absent: Temme. Motion carried.

Stacey Ziemba, Highway Superintendent were present to answer questions in regard to the Notice to Proceed and Agreements for the Primrose South, Project 190778.00. Motion made by Lindgren, second by Rutten to approve and authorize the Board Vice Chairman to sign the Notice to Proceed and Agreements needed for the Primrose South, Project 190778.00. Roll call vote: Yeas: Lindgren and Rutten. Nays: None. Absent: Temme. Motion carried.

Ziemba asked the Board to approve authorization for the County Clerk to advertise for bids for the installation of culverts for Project #C-6(411) Ridge Road when JEO Consulting Group, Inc. finalizes the bid specifications. Motion made by Rutten, second by Lindgren to authorize the Boone County Clerk to advertise for bids for the installation of culverts for Project #C-6(411) Ridge Road, with/when the Invitation to Bid as/is prepared and submitted by JEO Consulting Group, Inc. Roll call vote: Yeas: Rutten and Lindgren. Nays: None. Absent: Temme. Motion carried.

The Board reviewed two quotes from NMC Exchange, Inc for a new motor grader for District #1. Quote QTO060924-1 is for \$309,460.00 and Quote QTO060923-1 is for \$294,890.00. The main difference between the two quotes is that 060923-1 has a joystick instead of a steering wheel. Motion made by Lindgren, second by Rutten to approve Quote QTO060923-1 for approximately \$294,890.00 for District #1's new motor grader. Roll call vote: Yeas: Lindgren and Rutten. Nays: None. Absent: Temme. Motion carried.

The County Highway Superintendent and the Board wanted to touch on the budget for this office to discuss if a possibility for a wage increase was possible. It was determined that this discussion was no longer needed and to move forward with the wage increase approved on August 5.

Ziemba presented the following topics in her general report:

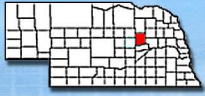
- Will be installing driveway tubes on 240th Street and 270th Avenue.
- Reviewed minimum maintenance concerns.
- Will continue to monitor Loretto Road to ensure that the road issue doesn't come back.

Motion made by Rutten, second by Lindgren to accept and approve the County Highway Superintendent's general report as presented. Roll call vote: Yeas: Lindgren and Rutten. Nays: None. Absent: Temme. Motion carried.

The Board received three sealed bids for the advertised 2007 Ford Crown Victoria 4 Door Sedan County Car. The Board accepted sealed bids through July 30, 2021 and of the three bids received, only two were received before the deadline. The Board reserved the right to reject any and all proposals received. The following bids were received:

Submission by:	Received on:	Amount:
Dan Lueken	July 29, 2021	\$1,000.00
Eric Johnson	August 2, 2021	\$750.00
Levi Slater	July 29, 2021	\$500.00

Motion made by Lindgren, second by Rutten to accept the sealed bid of Dan Lueken for the 2007 Ford Crown Victoria 4 Door Sedan County Car and credit the revenue to the County General Fund. Roll call vote: Yeas: Lindgren and Rutten. Nays: None. Absent: Temme. Motion carried.



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Public Comments:

- Commissioner Lindgren will attend an upcoming Region 44 Emergency Service Supervisory Committee.
- Commissioner Rutten will be attending a Boone County Health Center's meeting.
- Commissioner Rutten informed the Board about an inquiry made from the Boone County Trails System.

Vice Chairman Rutten declared the meeting adjourned at 11:15 A.M., with the next Board meeting scheduled for Monday, August 16, 2021.

Sarah Robinson,
Boone County Clerk