

BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS
MARCH 17, 2025 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session at 9:00 A.M. on Monday, March 17, 2025 in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Chairman Lindgren called the meeting to order, and Commissioners present for roll call were Jon Lindgren, Brian J. Yosten and Matt Niewohner. Notice of the meeting was posted on the Boone County Website-Public Notices, in the Courthouse north entrance, and at the Albion Post Office; and published in the Albion News/Boone County Tribune and Petersburg Press on March 12, 2025; and the convened meeting was open to the public.

The agenda was posted on the Boone County website; posted on the information board located in the Courthouse north entrance; emailed to the Board of Commissioners; and emailed to the Elected Officials and department heads on Friday, March 14, 2025. Chairman Lindgren acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public. All who were present participated in the Pledge of Allegiance.

Motion made by Lindgren, second by Niewohner to approve the County Board Proceedings of March 10, 2025 as presented. Roll call vote: Yeas: Lindgren, Niewohner and Yosten. Nays: None. Motion carried.

Motion made by Yosten, second by Lindgren to approve the County Board of Equalization Proceedings of March 10, 2025 as presented. Roll call vote: Yeas: Yosten, Lindgren and Niewohner. Nays: None. Motion carried.

Brent Pribnow, Jack Nordeen, and Kent Hamilton; Road Foremen were present to discuss the general road report. Items discussed were as follows:

- District 3 Foreman stated that he had updated pricing for spare tire rims for the John Deere Motor Grader and gave to the Board to review.
- Complaints that were seen on social media.
 - The Board and Foremen discussed complaints seen. The nature of some complaints can be due to the misinterpretation of actions of road employees and how they are viewed by the public. In some cases, the road department may be doing their jobs to standard procedures. The trenching/boring process and how it has changed with a remote Highway Superintendent.
- Snow removal in cemeteries – the District 3 foreman was approached regarding a cemetery.
 - The Board felt that the county's obligation is to clear the entrance to the cemetery, not the interior of the cemetery.
- A county resident's dumpster is located at the District 3 Road Shop.
 - The Board stated they would look into this.
- Commissioner Yosten asked the Foremen to:
 - Compose a "wish list" of different equipment they would like to purchase in the next couple fiscal years and why they need that equipment.
 - To work on an unused equipment list for each district.
- Permanent part-time help – the road department currently has one employee in this category and discussed how to schedule them.
- District 3's semitruck is having transmission issues – discussed with Board on how to proceed with replacing or fixing the issue.
- Update on striping services – will present a quote on a later date.
- The condition of 260th Street (Cargill Road) is not good – the Board suggested concrete patching.

Motion made by Lindgren, second by Niewohner to accept the general road report as presented. Roll call vote: Yeas: Lindgren, Niewohner and Yosten. Nays: None. Motion carried.

Change Order No. 1 from Danko Emergency Equipment for the new County Ambulance was presented for the Board to review. The change order is to upgrade the touchscreen from 4 inches to 7 inches to make it easier for whoever is in the back of the unit to see the readings. This is not a necessity, but an upgrade. The County Ambulance unit was approved to be paid out of the ARPA Fund, but any change orders approved after January 1, 2025 will need to be paid out of the Ambulance Fund. Motion made by Yosten, second by Niewohner to approve the Change Order No. 1 to upgrade the touchscreen to 7 inches for approximately \$1,415.00 as presented and to authorize the Chairman to sign. Roll call vote: Yeas: Yosten, Niewohner and Lindgren. Nays: None. Motion carried.

The 2024-2025 County budget was adopted on September 25, 2024 and Resolution No. 2024-36 was approved on September 25, 2024 authorizing the Boone County Treasurer to transfer funds from the General Fund (0100) to the Road Fund (0200) for the 2024-2025 Tax Year on an as needed basis. The transfer will be done through the Accounts Payable Vendor Claims process. Motion made by Niewohner, second by Lindgren to authorize the Boone County Treasurer to transfer the amount of \$500,000.00 from the General Fund (0100) to the Road Fund (0200) through the Vendor Claims process for Transfer #4. Roll call vote: Yeas: Niewohner, Lindgren and Yosten. Nays: None. Motion carried.

Motion made by Lindgren, second by Yosten to approve Resolution No. 2025-06, to amend the public hearing to be held on Monday, April 14, 2025 at 10:15 A.M. to hear comments in favor of or opposition to the vacation of said road known as 170th Avenue, between 220th and 230th Street, between Sections 5 and 6, Township 20 North, Range 7 West of the 6th P.M. for approximately one mile as presented. Roll call vote: Yeas: Lindgren and Yosten. Abstain: Niewohner. Nays: None. Motion carried.

Four Customer Value Agreements (CVA) from NMC Exchange for Oil Change Kits were presented for the Board to review. They were for county units 1-16, 1-27, and 1-28. The fourth form was for a Serial Number that the county does not have on its inventory. Commissioner Yosten will discuss the missing serial number with the NMC Exchange representative. Motion made by Yosten, second by Niewohner to approve the CVA forms for units 1-16, 1-27 and 1-28 as presented and to authorize the Chairman to sign. Roll call form: Yeas: Yosten, Niewohner and Lindgren. Nays: None. Motion carried.

The Board invited Jenny Eastman, to discuss the Social Committee that was discussed in December 2024, but was unable to be appointed during the 2025 Reorganization Minutes due to not enough time to create the structure for the committee. Also present for the discussion were Rod Nelson, Jane Klassen, and Victoria Olson. The Board asked what the process currently being used to plan and execute the events/food days that have been had since the beginning of the year. Eastman stated that posters were posted and emails sent to every department once the event was scheduled. It was reiterated that the Social Committee is not a recognized committee on behalf of the County and that there should not be any meetings held longer than 15 minutes at a time. With them not being a recognized committee all employees should be invited for input on all events that may or may not take place. Eastman stated that she will send an email out regarding April events/ideas. No action taken at this time.

Rod Nelson, Courthouse Maintenance, was present to discuss the quote received for bulletproof glass for the Treasurer's office. The quote was received from The Glass Edge-Norfolk, NE. They stated that they could not quote for bulletproof glass being 2 and 3/32 inches thick would not fit in the current frame. The Glass Edge instead quoted a 13/16 inch laminated security glass that would fit into the current frame for approximately \$1,649.00. The Board invited the County Treasurer for the discussion into other options. Another proposed idea was one way mirrored glass. The Board asked Nelson to look into various options to be presented at a later time. No action was taken.

Handbook policies were discussed with Rod Nelson, Courthouse Maintenance; Victoria Olson, Zoning Administrator; that will be sent to Zelle to be incorporated in the new draft of the County Handbook 2025 to be adopted at a later date. Items discussed were as follows:

- Ask Zelle to split the Employee Category from Part-Time to Part-Time and Permanent Part-Time. The distinction is that permanent part-time is eligible for Retirement Benefits to working consistently over 20 hours a week, but under 29 hours.
- Overtime definition needs to be amended to say that overtime is not paid out every pay cycle but rather calculated at time and a half and posted as Compensatory Time. Overtime is only paid out once the employee's compensatory cap of 40 hours is met.

No action taken at this time.

At the March 10, 2025 the Board approved to increase the lease payment for use of a Loretto, Nebraska building owned by Robert Sandman to \$250.00 per month. An updated Lease was presented for the Board and Sandman to review – the only change being the amount of monthly payment. Motion made by Yosten, second by Niewohner to approve the Lease between Robert Sandman and the County of Boone for the Road Department use of a building in Loretto, Nebraska and to authorize the Chairman to sign the Lease. Roll call vote: Yeas: Yosten, Niewohner and Lindgren. Nays: None. Motion carried.

The primary use of the Boone County Visitors Promotion Fund is to promote, encourage and attract visitors to come to the county through advertisement of the event. The Boone County Visitors Promotion Committee received one request for advertisement funding. Piecin Pals Quilt Group requested assistance to advertise the Quilt Show event scheduled for June 1, 2025. Motion made by Niewohner, second by Lindgren to approve the application requesting funding assistance from Piecin Pals Quilt Group for the Quilt Show event from the Visitor's Promotion Fund as submitted. Roll call vote: Yeas: Niewohner, Lindgren and Yosten. Nays: None. Motion carried.

Resolution No. 2025-07, regarding an Interlocal Agreement between the County of Boone and the City of Albion for shared police protection within city limits and joint jurisdiction for the extra-territorial zoning jurisdiction outside of the City of Albion but within the zoning jurisdiction of the City of Albion. The agreement has not changed since the previous year. Motion made by Yosten, second by Niewohner to accept and approve Resolution No. 2025-07 as presented. Roll call vote: Yeas: Yosten, Niewohner and Lindgren. Nays: None. Motion carried.

Victoria Olson, Zoning Administrator and Mark Wagner, Zoning Board Member; were present to discuss the County's Comprehensive Plan being worked on by Marvin Planning Consultants Inc.. Progress has been slow and was supposed to be a three-year contract. It has been three years since the agreement was signed without complete drafts being received for review and proposed changes. All present felt that a Marvin Planning Consultants Inc. representative should be at a future meeting to give an update on the Comprehensive Plan. No action was taken.

Public Comments:

- Commissioner Yosten asked the County Attorney Administrative Assistant for an update on the 190th Avenue and 300th Street draft letter.
- Discussed the residential dumpster at the District 3 road shop with the owner. The Board asked that it be moved.
- The County Sheriff updated the Board that Platte Valley Communications looked at paging issues at the communications tower. They found that the repeater at the Albion Tower wasn't working correctly, and that Platte Valley installed a temporary unit while the County's was being looked at.
- The Board discussed the road department using the county radio system as an emergency method to notify dispatch of incidents with the County Sheriff.
- Jarecki's Lawncare presented the 2025 Fertilizer quote.

- Discussed the East and North curbs – the Board stated they would reach out to the City of Albion.
- Commissioner Lindgren will be attending the Region 4 Behavioral Health and the Northeast Nebraska Area Agency on Aging meetings.
- Commissioner Yosten will be attending the Boone County Agricultural Society and Boone County Development Agency meetings.
- Commissioner Niewohner will be attending the East Central Health – Finance Meeting.

Chairman Lindgren declared the meeting adjourned at 1:23 P.M., with the next Board meeting scheduled for Wednesday, March 26, 2025.

Sarah Robinson,
Boone County Clerk

ATTEST:

APPROVED:

Sarah Robinson, Boone County Clerk

Jon Lindgren, Chairman

MINUTES OF PUBLIC HEARING PROCEEDINGS COUNTY ROAD VACATIONS

Jon Lindgren, Chairman of the Boone County Board of Commissioners, called for a motion to open a public hearing on Monday, March 17, 2025 at 10:31 A.M. in the Boone County Courthouse Commissioners Meeting Room in Albion, Nebraska. Notice of the hearing was given in advance by publication and the convened hearing was open to the public. Motion made by Commissioner Lindgren, second by Commissioner Niewohner to open said public hearing. Present for roll call were Commissioners Jon Lindgren, Brian J. Yosten and Matt Niewohner. Victoria Olson, Zoning Administrator was also in attendance.

The purpose of the public hearing was to hear testimony in favor of, opposition to, and to answer questions in relation thereto the proposed vacation of a county road located between Sections 5 and 6, Township 20 North, Range 7 West of the 6th P.M., Boone County, Nebraska more particularly as follows:

170th Avenue, between 220th Street and 230th Street; between Sections 5 and 6, all in Township 20, Range 7 West of the 6th P.M. for approximately one mile.

Brian McDonald, County Highway Superintendent, had previously submitted a written feasibility study for the Board's review and accepted on February 10, 2025 recommending that 170th Avenue, between 220th and 230th Street, between Sections 5 and 6, Township 20 North, Range 7 West of the 6th P.M., Boone County, Nebraska be officially vacated, with the Right-of-way be returned to the adjacent landowners. No opposition was received at the hearing.

It was noted that the ten-day notice of the public hearing to the adjacent landowners was not given and that no action could be taken at this time.

Motion made by Lindgren, second by Yosten to close said public hearing at 10:32 A.M. Roll call vote: Yeas: Lindgren, Yosten and Niewohner. Nays: None. Motion carried.

Due to the above reason – no action taken at this time. The public hearing will be amended with Resolution No. 2025-07.

Sarah Robinson,
Boone County Clerk

ATTEST:

APPROVED:

Sarah Robinson, Boone County Clerk

Jon Lindgren, Chairman